**MPCS Online: a new way of communicating and collaborating**

***All students succeed academically and graduate no matter their circumstances.***

**Monday, June 13, 2011**

**Guiding Question:**

How are students different as a result of what we do?

**Long term target:**

As a result of the implementation of a comprehensive school counseling program we will have a robust, active role for counselors in the Missoula K-12 21st Century Education Model that ensures success for all students.

**Short term targets:**

* Compare and contrast evolution of curriculum review processes in MCPS
* Introduce MCPS Online (wiki) as a tool for communication, collaboration, and creativity in 21st century education
* Reflect on how the wiki helps flatten educational hierarchy and create shared leadership
* Demonstrate use of MCPS Online as tool for curriculum review and revision
* Develop a shared understanding of how Montana’s adoption of the Common Core State Standards will impact MCPS

**Group Norms:**

* We will employ active listening skills
* We will value and respect each other’s differing opinions, while concurrently work towards a common understanding
* We will challenge our current thinking, presumptions, world views and biases
* We will utilize collaborative leadership
* We will come prepared
* We will start and stop our meetings on time
* We will stay on task
* We will build consensus on decisions, while allowing a period of time for reflection.

**AGENDA**

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| 8:00 | Welcome and review agenda (Heather)  **Parking Lot**  A wall chart (the parking lot) lists issues, questions, concerns, and ideas from the team. These are ideas the team doesn’t want to lose, but are not relevant to the agenda. The parking lot allows the team to proceed while capturing topics for future consideration. |
| 8:05 | Quote and brief discussion (Marolane) |
| 8:10 | Review group norms (Aaron) |
| 8:15 | January 20 ALL Counselor Gathering Recap/Discussion (Mike) |
| 8:30 | Program Audit presentation (Erica/Christine) |
| 8:45 | Beliefs activity (Focusing Four protocol)  **Focusing Four (Garmston & Wellman, 1999)**   * Break into groups of 3-4, using deck of cards (by value). * Each person shares up to 5 beliefs you brought to the meeting, eliminating duplicates. Chart them. * Small groups share out beliefs with large group. * Group asks clarifying questions to understand each choice. * Eliminate duplicates and combine similar ideas. * Each individual is given 3 dots to “spend” and prioritize remaining ideas. * Top choices are represented with the most dots. |
| 9:15 | Philosophy activity (Consensogram protocol)  **Consensogram**   * Team is broken into three smaller groups (pre-arranged for K-12 perspective). * Each small group writes a philosophy statement on chart paper (see examples from ASCA workbook). * Each small shares out philosophy statement with larger group. * Each individual uses 1 dot to choose the best statement. * Top two philosophy statements will be taken to MCPS K-12 counselors for final decision and adoption of philosophy statement. |
| 10:00 | Mission activity (Data Wall and Prioritizing protocol)  **Data Wall /Prioritizing**   * Four small groups created by counting off by 4. * Each group writes a mission statement on chart paper (using a different color marker). * Participants post mission statement on tables walls for all to see. * Group participants do a gallery walk, 3 minutes at each statement to review and make comments (using their groups’ marker color). * Each individual uses 2 dots to choose favorite two mission statements (with comments). * Volunteer from each of the 2 groups with highest number of dots re-writes mission statement, incorporating comments. * Final versions of two mission statements taken to MCPS K-12 counselors for final decision and adoption. |
| 10:15 | Break |
| 10:30 | Standards introductory activity (Four A’s protocol)  **Four A’s**   * Each person reads text of brief handout and looks for four different A’s: assumptions, agreements, arguments, and applications. * Break into four small groups using deck of cards (by suits) * Share in small groups, chart. * Small groups share with large group. |
| 11:30 | Lunch |
| 12:30 | Standards prioritizing by grade level (Keep, Drop, Create protocol)  **Keep, Drop, and Create**   * Break into grade-level groups (K-5, 6-8, 9-12) * Groups will discuss the following questions, using most recent MCPS Counselor curriculum document appropriate to grade-level and ASCA standards cross-walking tool: * Each group chooses a scribe to take notes, this scribe will also take notes back to type them and email them to Heather Davis Schmidt by Friday, February 11th:  1. What do you want to retain from the past to contribute to the future? 2. What do you want to drop because it is getting in the way? 3. What do you want to create? |
| 2:30 | Closure   * Recap of today’s meeting – did we meet our targets? * Counselor time data collection * Next steps – next meeting Monday, February 28, 8a-3p; establish volunteers for work needed * Exit ticket (Head, Heart, and Hand protocol)   **Head, Heart, and Hand** (Ginsberg & Wlodkowski, 2000)   * At the end of the meeting, participants will complete the following statements on index cards:  1. **Head:** One thing I will continue to think about as a result of ... 2. **Heart:** One thing I am feeling right now ... 3. **Hand:** One thing I will do as a result of our work and conversations ... |

**Materials Needed**

Deanna for notes?

Coffee/snacks

Sign-in Sheet

Virtual documents:

Agenda

Philosophy Statement Groups (Confirm members of CounLdrTeam)

Handouts:

Extra copies of sample beliefs, philosophy, mission statements

Standards reading (history/background from ASCA??)

Copies of previous MCPS counselor curriculum documents

ASCA Counselor Standards Cross-Walking tool

Counselor time data collection tool

Exit ticket

Chart paper for:

Parking Lot

Beliefs (4-5 groups)

Philosophy statements (3 total)

Mission statements (4 total)

Standards reading, four A’s (4 total)

Two deck of cards

one set up for 5 groups using values-18 ppl

one set up for 4 groups using suits-18 ppl

Markers (black, red, green, blue)

Dots